

William G. MacMillan-Chairman
Gordon H. Mahley, Jr. Louis R. Morrette
James A. Wood James L. Zido
Terry R. Hickey - Secretary
Gerard F. Parisi - Treasurer

Monthly Meeting Held April 01, 2009

Meeting called to order by Chairman William G. MacMillan at 7:00 p.m.

PRESENT: Comm. MacMillan, Comm. Morrette, Comm. Mahley
Comm. Wood, Comm. Zido

Invited Guests: Mr. Tony Hill and Ms. Donna Armitstead representing *Penflex*
Mr. Hill and Ms. Armitstead reviewed the Executive Summary for 2008 for
Commissioners on the status of District Six investments. Copies of the report are
available to the Commissioners.

MINUTES:

Motion to accept minutes from the March 04, 2009, meeting, with
correction, was made by Comm. Mahley and seconded by Comm. Wood. Motion
carried 5/0. (Correction: the spelling of "Comm. Wood" on page one under
Transfer of Funds.)

MOTION TO PAY THE BILLS:

A motion to pay the bills listed on the abstract dated April 01, 2009, was made by
Comm. Mahley and seconded by Comm. Zido. Motion carried 5/0.

TRANSFER TO GENERAL FUND:

Motion to transfer funds from Savings to General Fund checking account to pay
bills was made by Comm. Morrette and seconded by Comm. Wood. Motion
carried 5/0.

EQUIPMENT:

Comm. Wood reported all of the equipment requests previously submitted have
been ordered and received including the purchase of four (4) items requested on
an emergency status. Chief France submitted a request to purchase one (1) hi-
way stabilizer kit which would complement the basic set currently available for
use. The safety factor attained with the use of the enhanced equipment for both
firefighters and accident victims would be well worth the cost involved. Comm.

Zido made a motion the purchase this equipment. Comm. Wood seconded the motion and the motion passed 5/0.

VEHICLE REPORT:

Comm. Zido reported the following:

- R-160 No problems to report. Air line fixed by KME.
- ETA-161 No problems to report. Overhead panel fixed by Lt. Duff.
- U-162 Window (driver's side) fixed by Chief Denny.
- T-163 Bucket controls adjusted by KME.
- E-164 Driver's side rear rotator needs repair.
- U-165 No problems reported.
- Car-167 Transmission fluid and filter changed. Original U-joints replaced by Chief Denny. Due to lack of maintenance from previous years, car is experiencing problems. Sent to Joe Marcello to be checked over to see what needs to be done on vehicle: small minor problems.
- Car-168 Vehicle going to Morris Ford for paint repair. (Commissioners urged Chief to take photos of paint area before and after the work is completed by Morris Ford.) Car serviced in March. Throttle body reported bad causing engine light to come on; will take to Joe Marcello to check.
- Car-169 Serviced 03/23/09.

Comm. Morrette made a motion to authorize having the necessary work done as described. Comm. Wood seconded the motion. The vote was 5/0.

BUILDINGS AND GROUNDS:

Comm. Morrette reported that the addition of wainscoting to the lower half of the interior halls of the building is complete. The trophy room and the entrance area will be done next using wainscoting with an oak finish. A 16-foot frame will be mounted on the wall in the hallway to accommodate photographs thus eliminating individual frames. A motion to accept this report was made by Comm. Zido and seconded by Comm. Wood. A vote of 5/0 approved the motion. A suggestion was made to request Mr. Weiss to secure and mount plastic covers over the thermostats in the building to prevent unauthorized HVAC changes. Also discussed was the nighttime lighting in the parking lot. These controls are already on a manually controlled switch. The cost of using an automatic (dusk to dawn) system would not be cost effective. The manual switch can be used during scheduled events held on the premises.

A motion was made by Comm. Morrette to purchase a uniform for FF Pollard and seconded by Comm. Zido. The vote in favor was 5/0.

LEASE LINES:

Chief France reported that he took one (1) TK 390 off 162 and gave to Captain Rickson to use temporarily until we get him a radio. His GE "died" and it would be too costly to repair. Also he reported that three (3) pagers were sent to Leonard Wireless for repair. He is submitting a request for two (2) Motorola PR 400's with charger and ext. mic for Safety Officer and Fire Police. He also submitted a request for one (1) Nova 2 tone/channel pager to try to see how it compares to the Motorola which is currently in use by the County Coordinators.

The two (2) radios currently in use can be transferred for use by the Fire Police whose requirements are not so critical. The purchase would be available using the State Contract making the cost more reasonable. Comm. Wood made a motion to purchase this equipment and Comm. Morrette seconded the motion. The motion passed 5/0. Also discussed was the purchase of a pager; low bid submitted by *Leonard Wireless*. A motion to purchase the pager was made by Comm. Zido, seconded by Comm. Mahley. The motion passed 5/0.

INSURANCE:

No additional report following the information given to the Board by the representatives from *Penflex*.

SERVICE AWARDS:

No report this month.

SECRETARY'S REPORT:

No report this month.

TREASURER'S REPORT:

A motion to accept the Treasurer's Report was made by Comm. Wood and seconded by Comm. Morrette. Motion carried 5/0.

OLD BUSINESS:

Discussion continued regarding the Training Tower Facility Burn Room, and the request from the Chiefs' Association for funds to construct of a second Burn Room. Chief France will attend an informational meeting scheduled for April 04, 2009, at the Pine Grove Firehouse. He will question the responsibility for the funds and will report to the Board next month. The Board continued to address the topic of refunding tuition to firefighters for classes that do not directly impact a firefighter's performance within the district. Chief France will send letters to those firefighters whose records confirm that they are not meeting the 10% response requirement. The Board suggested that a six month period be used as a gage to responsiveness before taking further action.

NEW BUSINESS:

The Board discussed a proposed Restricted Duty Policy submitted by Comm. Zido. This policy stated that a FF would submit a statement from his/her personal physician to be put on restricted duty. However, in order to be returned to (unrestricted) duty, the FF must be certified by District Six provider, *EllisWorks*. A motion to accept this as policy was made by Comm. Morrette and seconded by Comm. Wood. A roll call vote resulted as follows: Comm. Morrette – yes, Comm. Mahley – yes, Comm. Zido – yes, Comm. Wood – yes, Comm. MacMillan - yes. The motion passed 5/0. Comm. Wood discussed the need for a coupling to operate when using a hydrant. Since no request was submitted, the Chief will review the need and will also review the materials that are on hand before submitting a formal proposal for purchase. The Board also discussed a situation arising from a call where an "open burn " needed attention. It is not clear whether, in the future, the calls of this nature should be addressed directly to the SSFD or to the Rotterdam Police Department. Comm. MacMillan will contact the

Town Attorney for a ruling. Also under discussion, also, was the status of the location for the Rental Coordinator's office. Comm. Morrette made a motion to have the location remain "as is". Comm. Mahley seconded the motion and a roll call vote followed with this result: Comm. Morrette – yes, Comm. Mahley – yes, Comm. Zido – no, Comm. Wood – no, Comm. MacMillan – yes. The motion to remain "as is" passed 3/2. Chief France indicated that the SEMO grant request will be submitted and that the District will be reimbursed \$2,499.00 when approval is received. Chief France noted that FF Knight has requested and been granted a leave of absence for personal reasons.

Chairman MacMillan offered the privilege of the floor to those persons attending the meeting. No one had any matters to discuss.

GOOD AND WELFARE:
No report this month.

Comm. MacMillan adjourned the meeting at 8:58 p.m.

Respectfully submitted,

Terry R. Hickey, Secretary