

William G. MacMillan-Chairman  
Gordon H. Mahley, Jr. Louis R. Morrette  
James A. Wood James L. Zido  
Terry R. Hickey - Secretary  
Gerard F. Parisi - Treasurer

Monthly Meeting Held  
May 06, 2009

Meeting called to order by Chairman William G. MacMillan at 7:00 p.m.

PRESENT: Comm. MacMillan, Comm. Morrette, Comm. Wood, Comm. Zido

ABSENT: Comm. Mahley

Guest: Jeanne Forkeutis, UBS representative

MINUTES: Motion to accept minutes as presented from the April 01, 2009, meeting was made by Comm. Wood and seconded by Comm. Morrette. Motion carried 4/0.

Comm. MacMillan invited Ms. Forkeutis to make her presentation pertaining to the status of the District Six investments. She indicated that the national general economic outlook is beginning to improve and that the District Six investment fund allocations earnings continue to improve or at the very least remain stable. Comm. Zido inquired as to the advisability of increasing the Forkeutis investment to 40%. Ms. Forkeutis discussed the advantage of such a move and agreed to make this change to be effective immediately. Ms. Forkeutis supplied the commissioners with a great deal of financial information including charts and graphs related to District Six's financial outlook.

Comm. MacMillan thanked her for her interesting and informative presentation and indicated that he will contact her to schedule next year's meeting. He resumed the regular meeting.

MOTION TO PAY THE BILLS:

A motion to pay the bills listed on the abstract dated May 06, 2009 was made by Comm. Wood and seconded by Comm. Zido. Motion carried 4/0.

**TRANSFER TO GENERAL FUND:**

Motion to transfer funds from Savings to General Fund checking account to pay bills was made by Comm. Wood and seconded by Comm. Morrette. Motion carried 4/0.

**EQUIPMENT:**

Comm. Wood reported that all of the material approved for purchase at the April meeting has been ordered and received. The Commissioners discussed the request to purchase (3) adjustable hydrant wrenches. Comm. Wood made a motion to approve this purchase. Comm. Morrette seconded the motion which was approved by a vote of 4/0. Also discussed was the purchase of (96) Lightsticks (chem. lights) and (3) AV3000 SCBA Masks. A motion was made by Comm. Wood and seconded by Comm. Morrette to approve this purchase request. The vote of 4/0 approved the purchase.

**TRUCK REPORT:**

Comm. Zido reported the following:

- C-169 Rear tire blew out, tire was replaced.
- C-168 Roof painted by Morris Ford; will be taken to Joe Marcello to look at throttle body. Seat covers purchased for seats.
- C-167 Will be going to Joe Marcello's for cruise control cable, oil pressure switch, emergency brake cable.
- R-160 Tower light lenses need replacement. The heat from the light caused them to crack: Chief Denny to repair. Lenses were ordered and delivered. Winch remote was damaged – fixed by KME  
Hurst tools are due for service – (Chief) has a report of a problem on plugs on the pump units, has contacted MES. They will look at this when tools of serviced. If we change plugs we void warranties on tools. Tools are being serviced on Friday May 8<sup>th</sup>.
- ETA-161 No problems reported.
- U-162 No problems reported. Rearranged tools in bed.
- T-163 Spotlight on bottom of bucket out. Fixed by Chief Denny.
- E-164 Rear discharge drain was leaking, fixed by KME on 04/05/09. Other than that no problems reported.
- U-165 No problems reported.

Note: Chief France has contacted KME regarding truck service and ariel service and pump tests. He is waiting for KME to respond to him. Hose tests are scheduled starting May and June. A work detail has been set-up to clean trucks. Morris Ford manager claims that work previously done with an agreement that it was to be completed at *no charge* to the Department is now *chargeable* due to the fact that the employee who made the agreement is no longer employed by the company. Comm. Zido will contact Morris Ford to pursue this decision as the Commissioners agreed that the original agreement should be honored. The Commissioners also discussed, at length, the arrangement which allowed Assistant Chief Denny to use the vehicle assigned to him for travel to and from his work place. The discussion centered on the number of miles registered to the

vehicle compared to the average registered to the other chiefs' vehicles as well as the additional cost of fuel. Comm. Zido made a motion to rescind the agreement; Comm. Morrette seconded the motion. A roll call vote followed with this result: Comm., Morrette – yes, Comm. Zido – yes, Comm., Wood – yes, Comm. MacMillan – yes. The motion carried 4/0. Chief France will advise Assistant Chief Denny of this decision. The suggestion was made to begin to require a maintenance log for each Department vehicle. The log would show pertinent information for the vehicle, i.e., mileage, any break-down information, maintenance, date of oil change, tune up, etc. A binder would be placed in each vehicle for convenience of use. This binder would also be used to record pre and post check-ups when at drills. It would be the responsibility of the driver to check mirrors, lights, wipers, etc., each time the vehicle is in use. Comm. Zido suggested a trial period with results to be discussed at the Commissioners June meeting.

#### BUILDINGS AND GROUNDS:

Comm. Morrette reported that the sodium light over the back door of the building needs to be replaced. Comm. Wood made a motion to replace all four of the sodium lights with white lights and keep the old material for parts where and when needed. Comm. Zido seconded the motion and it carried 4/0. Comm. Morrette also brought up the need to replace the condensers located on the roof of the building. Comm. Zido made a motion to make the purchase as quoted by ESCO. Comm. Morrette seconded the motion which passed 4/0. Comm. Morrette made a motion to authorize completion of the application of wainscoting in the hallways of our building. Comm. Zido seconded the motion with an affirmative vote of 4/0. In regard to the drainage at the roadside in front of our building, Mr. Longo, of Schenectady County, indicated that he is waiting for bids for the material to be received by the County before he will be able to confirm a start-date. Comm. Zido requested that Comm. Morrette look into the cost of purchasing new chairs for the Commissioners conference table as well as the cost of cleaning the carpets in the building. He noted that the carpeting in the Fitness Room is especially in need of attention. The commissioners discussed having the chairs cleaned rather than purchasing new ones at this time. Comm. MacMillan made a motion to have the carpeting and chairs cleaned with a cost limit. Comm. Wood seconded the motion which carried 4/0. Comm. Zido made a motion to purchase plant material for use to improve the appearance of the grounds around our building. A maximum dollar amount was set. The motion was seconded by Comm. MacMillan and approved by a vote of 4/0. Comm. Zido offered to purchase the plants and bring them to the Fire House. Comm. Morrette indicated that a request has been submitted for consideration this month for dress uniforms for several members. Comm. Zido made a motion to approve this purchase; Comm. Wood seconded the motion which passed 4/0

#### LEASE LINES:

Comm. Wood reported that the Firefighter physical examinations are complete except for three FF's who have scheduled their examination and two FF's who have been notified by mail regarding the need to schedule their appointment.

#### INSURANCE:

UBS presentation covered the insurance report for this month.

**SERVICE AWARDS:**

No report this month

**SECRETARY'S REPORT:**

The Secretary read the following list of tentative events scheduled for the year (submitted by Social Body President George Hughes):

May 21 – Memorial Day Parade and Open House, June 7 – Car Show, June 26, 27, 28 – Bikers Breakfast, October 4 – Fund Drive, October 10 – Fire Prevention Open House and Chicken BBQ, October 31 – Halloween Candy Pass-Out/both with fire trucks and at Firehouse, November 3 – Election Day Ziti Dinner, December (date to be determined) – Kids Christmas Party,

**TREASURER'S REPORT:**

A motion to accept Treasurer's Report was made by Comm. Wood and seconded by Comm. Zido. Motion carried 4/0. The Treasurer will prepare a check to be hand delivered to the Association as the District Six contribution to the Burn Room Fund. (See Item 1 in Old Business). Tabled until the June meeting was a decision regarding the change of employment status for two Department employees.

**OLD BUSINESS:**

The Board of Commissioners reviewed the financial report submitted by the Rotterdam Fire Chiefs' Association and agreed to contribute to the fund for maintenance of the new Burn Room which is scheduled for completion in June of 2009. The Treasurer indicated that the funds are available within the limits of our 2009 budget. Discussion followed scheduling the use of the room as well as responsibility the cleaning after use and the legality of charging a fee to outside departments for use of the facility. Comm. Zido made a motion to approve the District Six contribution. Comm. Wood seconded the motion which passed 4/0.

**NEW BUSINESS:**

A letter from George Hughes, President of the Social Body, was introduced regarding the members who have not paid their dues and are thereby being dropped from the roles as active firefighters effective May 06, 2009. After much discussion, Comm. Wood made a motion to accept President Hughes recommendation. These members would be dropped for a period of one year. The motion was seconded by Comm. Morrette. A roll call vote followed. Comm. Morrette – yes, Comm. Zido – no, Comm. Wood – yes, Comm. MacMillan – yes. The motion passed 3/1. The Commissioners also reviewed a letter from Chief France addressed to the Board regarding the status of FF Anthony Lucier. The letter stated that he has not met the basic SSFF participation requirements and that he (the Chief) recommends that FF Lucier be dropped as an active member. A motion was made by Comm. Zido and seconded by Comm. Morrette to drop Mr. Lucier as an active member as recommended by Chief France. A roll call vote followed. The results are as follows: Comm. Morrette – yes, Comm. Zido –

yes, Comm. Wood – yes, Comm. MacMillan – yes. The motion passed 4/0. Two new members were approved for membership. Richard Dalpe – motion to accept made by Comm. Morrette, seconded by Comm. Zido. Vote in favor 4/0. Comm. Zido made a motion to accept Kyle Stark into the role of Fire Police. Comm. Wood seconded and the motion passed 4/0.

Chief France presented his monthly report which included the following items. He received a written complaint from Comm. Morrette which he has investigated and forwarded to the proper officials. He is waiting for a report to be submitted from EllisWorks on the classification of members based on the physical examinations. He indicated that one FF has been suspended for thirty (30) days and that four (4) verbal warnings have been issued. He announced that from now on when a FF makes a complaint against another FF, both individuals will be called into the Chief's office to discuss the situation and if warranted both individuals will be disciplined. If it appears that the Department is not involved in the complaint, the individuals will be advised to take up the matter outside of SSFD property. Albany County has requested that fire departments from Schenectady and Albany counties bring a truck to the Altamont Fair. The Chief is requesting permission to take T-160 for a day in August. SSFD will be doing live fire training on May 26<sup>th</sup> at the Guilderland Training Center. He is requesting permission to use T-161 and T-165. He also requested use of T-169, T-168, T-163 and T-165 to participate in two Rotterdam parades and the Elk Flag Day parade. The Commissioners voted 4/0 to approve these requests. It was noted that a FF must have five years credit in order to transfer to Social.

#### GOOD AND WELFARE:

A member used the privilege of the floor to request that FF's be notified of the classification from the EllisWorks exams; the results will be posted.

The meeting went into closed session at 9:46 p.m. and regular meeting resumed at 10:00 p.m.

Comm. MacMillan adjourned the meeting at 10:01 p.m.

Respectfully submitted,

Terry R. Hickey, Secretary