

Gordon Mahley, Jr. Chairman
Louis R. Morrette - James A. Wood
William Van Hoesen - James L. Zido
William MacMillan – District Administrator
Terry R. Hickey - Secretary
Gerard F. Parisi – Treasurer

Monthly Meeting Held July 07, 2010

PRESENT: Comm. Mahley, Comm. Morrette, Comm. Wood, Comm.
Van Hoesen, Comm. Zido

STAFF PRESENT: District Administrator William MacMillan, Assistant
Treasurer Jeff Donofrio, Secretary Terry Hickey, Chief
Michael France

Chairman Mahley called the meeting to order at 7:00 p.m.

Chairman Mahley offered the privilege of the floor to the persons in the gallery. Mr. and Mrs. Anthony Zarrillo, who have rented the pavilion area for an event, discussed their displeasure with the contract item requiring an additional fee to “set up” for the event on the evening preceding their event. Although the fee is clearly stated in the contract that she signed, Mrs. Zarrillo argued that she felt it is unfair to charge residents this fee. The Commissioners agreed to waive the fee and to discuss the matter further during the meeting.

MINUTES:

Comm. Wood made a motion to accept the minutes of the June 02, 2010 meeting and Comm. Zido seconded it. The motion passed 5/0.

MOTION TO PAY THE BILLS:

A motion to pay the bills listed on the abstract dated July 07, 2010, which lists 31 items, with a total dollar amount of \$36,439.53 was made by Comm. Van Hoesen and seconded by Comm. Wood. Motion carried 5/0.

TRANSFER TO GENERAL FUND:

Motion to transfer \$36,439.53 from Savings to General Fund checking account to pay bills was made by Comm. Zido and seconded by Comm. Morrette. Motion carried 5/0.

EQUIPMENT:

Chief France requested permission to purchase the following items: (2) saw blades for the K950 on T-161, (1) pair Black Diamond rubber FF boots size 13W, (1) Motorola PR 400 Fire Police radio to replace Kenwood radio that cannot be programmed, (1) set MIMS/OCS vests to carry in C-0169 to be used on all major incidents to identify each assigned position for ICS structure (set includes 6 vests with storage bag), turnout gear for FF's Zotta, Laustrup, Mancini, sleeve clamp for portable pond on ETA-161. The Commissioners voted 5/0 in favor of each of these purchases. Chief France also made his recommendations for the material that he would like to order in preparation for the Fire Prevention presentations during Fire Prevention Week at Jefferson School, OLQP (formerly OLA) School and the Fire District Open House during October 2010. A motion to approve this purchase was made by Comm. Zido and seconded by Comm. Wood. It passed with vote of 5/0.

TRUCK REPORT:

Comm. Wood reported that Chief France submitted the following truck report:

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| C-160 | Reported by Lt. DeMania that all the portables were left on. SBCA's were found on 7/4/10 left on. Bottles inverted in the bottle rack – but were full. Mileage reported as 4,655. |
| ETA 161 | No problems. AC was fixed. Hose test completed with no problems. Mileage reported as 1,296. |
| U-162 | No problems reported. Mileage reported as 1,048. |
| T-163 | Reported small anti freeze leak. KME contacted. Hose test completed with no problems. Mileage reported as 6,650. |
| E-164 | AC parts are on order. Mileage reported as 33,203. |
| U-165 | No problems reported. Mileage reported as 6,947. |
| C-167 | Engine light issue is back on. Trig will check it out. Mileage reported as 54,448. |
| C-168 | No problems reported. Mileage reported as 29,692. |

A form developed to help track petroleum purchased from the Town facility was introduced to the Commissioners. The form will be completed each time the Chiefs vehicles are re-fueled. The completed form will be filed as a permanent record with each vehicle. Comm. Wood suggested that the form be supplied to each Department vehicle; the Commissioners agreed and Administrator MacMillan will order an additional supply of the forms. Chief France advised the Board that he has been invited to participate in an Explorer (Scouting) symposium to be held at the New York State Fire Academy. He requested permission to drive C-169 to Montour Falls as he will need the equipment in this vehicle for his demonstrations and classes. He suggested that he use the E-85 fuel while on this trip as an experiment to gauge the efficiency and the economy, if any, by using the alternative fuel. The Commissioners agreed to this request.

BUILDINGS AND GROUNDS:

Regarding the garden area near the building's front door, Comm. Morrette requested approval by the Board to purchase several small evergreen shrubs to replace the flowers currently growing there. Comm. Morrette made a motion to this affect; Comm. Zido seconded this motion which passed with of a vote of 5/0.

LEASE LINES, INSURANCE AND SERVICE AWARDS:

Comm. Van Hoesen reported that problems still exist with the routers installed as part of the operating system of our computers. One solution offered was to relocate the router unit to a shelf in the Secretary's area. Comm. Van Hoesen suggested that an item be put into the 2011 budget to have a comprehensive evaluation of the system. The contract for cell phones currently in effect will allow an upgrade of the units. Chief France stated that his phone has had to be replaced three times and he would like the Board to consider the use of a more rugged instrument. Administrator MacMillan will verify that an upgrade is available and the cost involved. Comm. Van Hoesen made a motion to approve the equipment change with a \$600.00 limit to the cost. Comm. Zido seconded the motion. Chairman Mahley called for a roll call vote, the result of which follows: Comm. Morrette – no, Comm. Zido – yes, Comm. Wood – yes, Comm. Van Hoesen – yes, Comm. Mahley – no. The motion was accepted with a vote of 3 in favor and 2 rejections. Administrator MacMillan will research the issue and report to the Commissioners at the August meeting. Comm. Van Hoesen also reported a continuing problem exists with the siren that is mounted on the roof of the District Six building. This problem needs to be addressed as soon as possible. Comm. Van Hoesen made a motion to authorize the emergency repair to the existing roof unit. Comm. Morrette seconded the motion and the vote was in favor of 5/0. Administrator MacMillan will contact *Verizon* to complete a repair or replacement of the unit.

SECRETARY'S REPORT:

Secretary reported that registration and reservations had been processed for each Commissioner to attend and participate in the Association of Fire Districts of the State of New York, October 28 – 31, 2010 and the New York State Association of Fire Chiefs Convention June 15 – 18, 2011. The Secretary also noted: minutes will be offered for approval in draft form thereby allowing changes or corrections to be incorporated before publication. A new organization of the meeting material folder was offered and accepted.

TREASURER'S REPORT:

Assistant Treasurer Donofrio submitted the financial report to the Board. He noted that the auditors have issued a draft of the 2009 audit. They found no errors or problems with the bookkeeping system in effect in District Six. One recommendation was offered: link the rental contract numbers to the deposit and refunds checks. This recommendation will be implemented immediately. The final report will be submitted to the State. Comm. Wood made a motion to accept the Treasurer's report and Comm. Zido seconded the motion which passed with a vote of 5/0.

HUMAN RESOURCES:

Regarding the preparations for the District Six 75th Anniversary celebration, Comm. Van Hoesen reported that the *9/11 Truck* (a traveling display of 9/11 firefighter memorabilia) would be available for display at our celebration. The only consideration is that the Board sanctions the sale of T-shirts by the organization operating the exhibit. The Committee is considering September 12, 2010 for date of the celebration.

OLD BUSINESS: The sale of the 2001 Ford explorer to Union College Public Safety Department is complete – payment has been received and the vehicle and vehicle records have been transferred.

NEW BUSINESS:

An application for membership from Thomas Zink which had been received, reviewed and accepted by the Body was submitted to the Board for final approval. After discussion of Mr. Zink's application, Comm. Zido made a motion to accept the application and Com. Wood seconded the motion. The Board voted in favor 5/0.

GOOD AND WELFARE:

It was brought to the attention of the Board that a controversy has developed regarding the messages that are shown on the electronic message board. Comm. Van Hoesen will prepare a protocol for the sign operator to determine the appropriate use by the sign. Comm. Van Hoesen made a motion to approve the request by Chief France to attend a *SEMO* class scheduled for the Jonesville Station. Comm. Wood seconded the motion which passed with a 5/0 vote. There is no cost to the Department for this training session. The Commissioners also approved a motion made by Comm. Morrette and seconded by Comm. Zido to approve travel by Chief France New York State Fire Academy to Montour Falls to participate in a symposium regarding the procedure and practices for sponsoring an Explorer organization. (Note that Chief France does not intend to create or sponsor an Explorer Post here.) George Hughes, President of the SSFD Social Organization, submitted a request for reimbursement for the purchase of (2) E-Z Up Tents for use at Department functions. Comm. Wood made a motion to approve the request and Comm. Van Hoesen seconded the motion which passed with a vote of 5/0. FF Lloyd Denny requested use of the stove in Department kitchen to prepare food for the Church (Our Lady Queen of Pease, formerly Our Lady of the Assumption) event. The dates of the event are August 10, 11 and 12, 2010. The Board agreed that he could use the facility as he has done in previous years, but reminded him that the facility must be left proper order.

Chairman Mahley called the Board into executive session at 8:49pm and adjourned the executive session at 9:52 p.m.

Chairman Mahley adjourned the meeting at 9:57 p.m.

Respectfully submitted,

Terry R. Hickey, Secretary