

Gordon Mahley, Jr. Chairman  
Louis R. Morrette - James A. Wood  
William Van Hoesen - James L. Zido  
William MacMillan – District Administrator  
Terry R. Hickey - Secretary  
Gerard F. Parisi – Treasurer

Monthly Meeting Held March 03, 2010

Meeting called to order by Chairman Gordon Mahley at 7:00 p.m.

PRESENT: Comm. Mahley, Comm. Morrette, Comm. Van Hoesen  
Comm. Wood, Comm. Zido

STAFF PRESENT: District Administrator William MacMillan, Assistant Treasurer  
Jeff Donofrio, Secretary Terry Hickey, Chief Michael France

GUESTS: See Sign-in list

Chairman Mahley called the meeting to order at 7:00 p.m.

Bids for replacing the HVAC units mounted on the roof of the SSFD building were received, opened and read. To determine the winning bid, the Commissioners will meet on March 17<sup>th</sup> at 7:00 p.m. to review the bids and determine which bid will be accepted.

The Chairman granted Comm. Van Hoesen's request for the privilege of the floor at which time he presented a plaque to District Administrator William MacMillan commending him for the distinguished service he has given to South Schenectady Fire Department during his 29 years of volunteerism as Firefighter, Chief, Commissioner, Chairman of the Board, and now as Administrator. Chief France then presented a plaque from the Chiefs and another from the Firefighters extending their appreciation for the time and effort "Mac" has given to help SSFD be all that it is today. Administrator MacMillan acknowledged his appreciation of the awards.

Chairman Mahley continued with the meeting asking for a motion to accept the minutes as presented from the February meeting. Comm. Van Hoesen made a motion to accept the minutes with one correction as follows: *explosion* cabinet to

be corrected to indicate that the contents of the Cabinet are *flammable* materials. Comm. Morrette seconded the motion which passed 5/0.

#### MOTION TO PAY THE BILLS:

A motion to pay the bills listed on the abstract dated March 03, 2010 which lists 40 items with a total dollar amount of \$52,637.17 was made by Comm. Morrette and seconded by Comm. Zido. Motion carried 5/0.

#### TRANSFER TO GENERAL FUND:

Motion to transfer \$52,637.17 from Savings to General Fund checking account to pay bills was made by Comm. Zido and seconded by Comm. Morrette. Motion carried 5/0.

#### EQUIPMENT:

Chief France requested permission to purchase (6) radio batteries, safety kits for the Chiefs' cars, batteries for the thermal imaging camera and (6) batteries for the radios. Chief France indicated that the "old" batteries will be drained and held for back-up. Comm. Van Hoesen made a motion to purchase the items requested by the Chief. Comm. Wood seconded the motion which passed 5/0. Comm. Van Hoesen made a motion to spend \$701.00 to repair pagers. Comm. Wood seconded this motion and it passed with a 5/0 vote.

#### TRUCK REPORT:

Comm. Wood reported that we have received payment in full from the Haven, WI. fire company and that arrangements have been made to transport the pumper tanker from SSFD. The Secretary read a letter (e-mail) from the Assistant Chief of the in Haven Fire Department written to Mr. Vincent Rusch, commenting on the condition of the truck and how well it had been taken care of. (Copy of letter attached.)

Comm. Wood reported the following:

- |         |   |
|---------|---|
| C-169   | Repairs: Body work from accident repaired<br>Problems: None reported.   |
| C-168   | Repairs: None required.<br>Problems: Need to be serviced.   |
| C-167   | Repairs: Front end repair completed.<br>Problems: None reported.  |
| R-160   | Repairs: None reported.<br>Problems: Batteries priced awaiting approval. Have KME mount Bumper Guides.  |
| ETA-161 | Repairs: None reported.<br>Problems: List submitted to KME. Priced batteries for Scott thermal camera - present battery not holding charge.       |
| U-162   | Repairs: Pump motor fixed by Chief Denny.<br>Problems: None reported.   |
| T-163   | Repairs: None reported.<br>Problems: Air bottles for Bucket need to be tested – will have to go to KME to remove bottles for hydrostatic testing. |
| E-164   | Repairs: None reported.   |

Problems: None reported.  
U-165 Repairs: Headlight fixed.  
Problems: None reported.  
New Chief's Light bar and console ordered.  
Car

#### BUILDINGS AND GROUNDS:

Comm. Morrette said that the wainscoting project will be completed within the next few weeks and that the emergency lights are being replaced as they burn out. Four have been done so far. Comm. Morrette indicated that the aluminum shelves from the tool room are on the apparatus floor. The question is what to do with them. It was decided to store them behind the *Buffalo* for the time being. Comm. Morrette also indicated that the loft has been cleared and that that material removed will be stored in the garage. Comm. Van Hoesen suggested taking a "walk thru" to determine any surplus material being stored on SSFD premises.

#### LEASE LINES, INSURANCE AND SERVICE AWARDS:

Chief France informed the Board that the computer program *Fire House program – versions 6 and 7* - are available and need to be installed in our system. Administrator MacMillan will contract Mr. Dennett to make this installation. Regarding the life insurance policy renewal, a new proposal from The Hartford will be forthcoming with clarification of eligibility. Comm. Van Hoesen made a motion to change companies if the clarification is adequate. Comm. Morrette seconded the motion and a roll call vote followed: Comm. Morrette – yes, Comm. Zido – yes, Comm. Wood – yes, Comm. Van Hoesen – yes, Comm. Mahley – yes. Passed 5/0.

#### TREASURER'S REPORT:

Assistant Treasurer Donofrio reported that the final report (2009) has been filed with New York State, a copy of which has been given to Chairman Mahley. Comm. Wood made a motion to accept the Treasurer's report and with Comm. Zido's second, the Commissioners voted 5/0 to accept the report.

#### HUMAN RESOURCES:

No report this month. Comm. Van Hoesen reported that the Anniversary Committee met and will continue to discuss plans for the 75<sup>th</sup> Anniversary celebration. He suggested that a celebration event could be planned to coincide with the annual installation dinner scheduled for March 18, 2012 at the Rotterdam Elks facility. He asked for any photographs from the "old days" be collected to be used in a display. Comm. Van Hoesen also discussed the retention of the County election books used to verify voters during our annual election. The books are to be returned to the Election Board where the voter information is entered into county records and then held for twenty-two months before being shredded. We will follow this policy.

#### SECRETARY'S REPORT:

The Secretary read a letter written to Mr. Rusch from Assistant Chief Thad Athorp from the Haven Fire District. A copy of the letter is attached. The

Secretary also read a letter directed to Chairman Mahley from Mr. John Nuzback, County Fire Coordinator, thanking SSFD for allowing the use of our facility while conducting a functional tabletop exercise on February 120, 2010. He also indicated that the cooperation he has received from both the fire department and the Fire District has been extraordinary. A copy of that letter is attached.

#### OLD BUSINESS:

The Commissioners discussed the proposal to change the By-Laws regarding Firematic Officer Qualifications. Comm. Van Hoesen made a motion to accept the revision with the additional qualifications. Comm. Morrette seconded the motion. The results of a roll call vote follow: Comm. Morrette – yes, Comm. Zido – yes, Comm. Wood – no, Comm. Van Hoesen – yes, Comm. Mahley – yes. The motion passed 4/1.

#### NEW BUSINESS:

Comm. Wood presented a letter received from (Honorary Member) John Attanasio. Mr. Attanasio is upset and disputes our policy that the member who is renting the Hall must be present during the event. The Commissioners discussed this and determined that this claim is inappropriate. Comm. Wood will respond to the Mr. Attanasio and will include photographs clearly showing the rubbish that was left after Mr. Attanasio's family event. The Commissioners reiterated the policy that the member who rents the facility must be present during the times listed in the contract in order to be certain that the facility is left in properly clean and safe condition.

#### GOOD AND WELFARE:

Comm. Van Hoesen suggested that the Board look at means to recognize efforts above and beyond the expected. Examples: Lt. Duff assisting with ETA-161 during the sale inspection. He suggested designating a fund of \$200.00 to be used for certificates of recognition or other means to show appreciation. He made a motion to this effect. Comm. Zido seconded the motion and a roll call vote followed. Comm. Morrette – yes, Comm. Zido – yes, Comm. Wood – yes, Comm. Van Hoesen – yes, Comm. Mahley – yes. The motion passed 5/0. Comm. Wood made a motion to purchase and install (2) pump locks to prevent possible damage to the pumps on the pumper. Comm. Zido seconded the motion and it passed with a vote of 5/0. At the meeting of the Rotterdam Chiefs Association, it was suggested that there is a need for a second Burn Room. Funds from grants will be pursued. The Chief gave a list of calls and drills to Comm. Van Hoesen. The State Chiefs Association now offers on-line training courses at a cost of \$98.00 with a period of one year allotted for completion. The Chief requested permission to purchase an on-line course. Comm. Van Hoesen made a motion to approve this request and Comm. Zido seconded it. The motion passed 5/0.

The Chief stated for the record that Lt. Steve Duff, Asst. Chief Mike Denny and 2<sup>nd</sup> Lt. Joe Capobianco spent many hours preparing the "old" truck for pick up by the purchaser and processing the "new" truck. Training on the "new" truck will continue. At the present time seven (7) FF's are fully qualified and by the end of next week the total will be eleven (11). He requested that the Board of Commissioners turn over the truck to the Chief for "in service" status. Comm.

Zido made a motion to this effect and Comm. Morrette seconded it. The motion passed 5/0. The Chief requested approval to purchase one hundred (100) patches for placing on jackets. Comm. Wood made a motion to approve this purchase and Comm. Morrette seconded it. The motion passed with a vote of 5/0. The Chief reported that there have been complaints regarding smoking within the confines of the trucks while traveling to and from calls. The Commissioners agreed that smoking ban will be in effect in these situations.

**SERVICE AWARDS:**

Members who have not met, or are in danger of not meeting, the requirements for the Service Award Program have been notified that they may forfeit their participation on the program.

Administrator MacMillan expressed his gratitude for the expression of support and appreciation by the presentation of the plaques.

Chairman Mahley scheduled a meeting for Wednesday, March 17, 2010, at 7:00 p.m., to review the bids received and handle any other pertinent matters.

Finally Comm. Van Hoesen suggested the Board consider preparing a patch with a rocker to celebrate the SSFD 75<sup>th</sup> anniversary.

Chairman Mahley adjourned the meeting at 9:25 p.m.

Respectfully submitted,

Terry R. Hickey, Secretary