

Gordon Mahley, Jr. Chairman
Louis R. Morrette - James A. Wood
William Van Hoesen - James L. Zido
William MacMillan – District Administrator
Terry R. Hickey - Secretary
Gerard F. Parisi – Treasurer

Monthly Meeting Held May 05, 2010

PRESENT: Comm. Mahley, Comm. Morrette, Comm. Van Hoesen,
Comm. Wood, Comm. Zido

STAFF PRESENT: District Administrator William MacMillan, Assistant
Treasurer Jeff Donofrio, Secretary Terry Hickey, Chief
Michael France

GUESTS: See Sign-in List

Chairman Mahley called the meeting to order at 7:00 p.m.

Chairman Mahley offered the privilege of the floor to the person seated in the gallery. Fire Policeman Richard Fontaine expressed his dismay at having had his cigarettes and cigarette lighter allegedly stolen from his jacket while it was hanging in the building hallway. The cameras were checked by Administrator MacMillan for evidence of misconduct. Since there was no evidence, Chairman Mahley offered understanding of the situation and since FP Fontaine had no proof, the situation was not in the jurisdiction of the Board of Commissioners.

Chairman Mahley called the Board into Executive session at 7:11 p.m. and returned to open session at 7:24 p.m.

MINUTES

Comm. Van Hoesen made a motion to accept the minutes of the April meeting and Comm. Wood seconded it. The motion passed 5/0.

MOTION TO PAY THE BILLS:

A motion to pay the bills listed on the abstract dated May 05, 2010 which lists 30 items with a total dollar amount of \$39,449.72 was made by Comm. Zido and seconded by Comm. Morrette. Motion carried 5/0.

TRANSFER TO GENERAL FUND:

Motion to transfer \$39,449.72 from Savings to General Fund checking account to pay bills was made by Comm. Wood and seconded by Comm. Van Hoesen. Motion carried 5/0.

EQUIPMENT:

Chief France requested permission to purchase the following items: (2) street brooms, (2) street broom handles: Comm. Van Hoesen made a motion to purchase - Comm. Morrette seconded the motion with a vote of 5/0 in favor; (1) liner for turn-out coat, (1) turn-out coat, (1) bunkers: Comm. Van Hoesen made a motion to purchase – Comm. Zido seconded the motion with a vote of 5/0 in favor; (3) Scott mask cleaner: Comm. Wood made a motion to purchase – Comm. Morrette seconded the motion with a vote of 5/0 in favor; (1) handlight replacement – Comm. Wood made a motion to purchase and Comm. Zido seconded the motion with a vote of 5/0 in favor; (1) PTCS-10 connector - Comm. Morrette made a motion to purchase – Comm. Zido seconded the motion with a vote of 5/0 in favor; (2) 25 ft. hydrant 4 inch supply lines 164. Comm. Morrette made a motion to purchase – Comm. Zido seconded the motion with a vote of 5/0 in favor.

TRUCK REPORT:

Comm. Wood reported that Chief France submitted the following truck report:

C-169	2010 Tahoe -in service, remote starter added. AC not working – parts ordered. 1,362 miles.
C-168	2008 Ford Explorer. Mileage not reported.
C-167	2005 Ford Explorer. Mileage not reported.
C-167 (Old)	Note that vehicle should be started regularly preparatory to sale.
R-160	Serviced. 4,278 miles.
ETA-164	Due for service. Generator due for service. 32,734 miles.
U-162	(2) new ties mounted. 10,371 miles.
T-163	At KME for service. Bottles also being serviced.
E-164	Due for service. Generator due for service. 32,734 miles.
U-165	Power pack ordered for rear LED lights. 6,760 miles.
ETA 161	One warranty item waiting for part from KME. 1,060 miles

The Commissioners discussed the disposition of old C-167 and decided to offer it for sale in *as is* condition. Chief France offered to contact Districts that may be interested in purchasing C-167. Comm. Zido made a motion to offer C-167 for sale via sealed bid which will be accepted until May 19, 2009 with the seller having the right to refuse any and all bids. Comm. Morrette seconded the motion which passed 5/0. A permissive resolution will be published in the Gazette newspaper as soon as possible.

BUILDINGS AND GROUNDS:

Comm. Morrette noted that wiring for the pavilion would cost approximately \$150.00. Comm. Wood made a motion to approve this purchase and Comm. Van Hoesen seconded the motion which passed 5/0. Comm. Morrette also noted the Mr. Weiss would like to purchase weed killer and fertilizer as well as flower plants for the front of our building as has been the practice in years past. There were no objections to this request.

LEASE LINES, INSURANCE AND SERVICE AWARDS:

Chief France reported that Well Communications has offered to re-program all of our pagers to the narrow band reception at no charge: this being a way for Wells Communication to show appreciation for our business. Chief France will schedule the undertaking. The Commissioners discussed the distribution of pagers and Chief France presented his plan whereby new members would get a Minitor 4. After completion of the probationary period, a Minitor 5 *may* be issued. Active members will be issued a Minitor 5. Note that the Minitor 4's will not be usable after the County switches over to the narrow band system. Regarding the computer system currently in use within the building, Comm. Van Hoesen feels that the Board should address the current system vs. the future needs of the Department.

SECRETARY'S REPORT:

No report this month.

TREASURER'S REPORT:

Assistant Treasurer Donofrio submitted the financial report to the Board. He noted that the auditors will meet on May 20th at Mr. Donofrio's office to begin the annual auditing process. Comm. Van Hoesen made a motion to accept the Treasurer's report and Comm. Morrette seconded the motion which passed with a vote of 5/0. Chairman Mahley offered the observation that we all do our best to curtail excess spending. He noted that the all of our budgeted items are likely to increase. As example the Rotterdam Town Chiefs' Association assessment will undoubtedly be increased next year and that the cost of energy continues to be (almost) out of control. He noted that traditionally emergency purchases for the Department have been approved by contacting the Commissioner responsible for the appropriate committee and a simple majority of Board members. This is to be used only for EMERGENCY situations.

HUMAN RESOURCES:

No report this month.

OLD BUSINESS:

Comm. Zido indicated that he would appreciate more information from the Hartford Insurance Company regarding our new life insurance policy. Administrator MacMillan is checking with The Hartford regarding this request. Comm. Van Hoesen reported that the Rotterdam Town Board was discussing the proposed *Central Dispatch System* at their meeting this evening. Comm. Van Hoesen has been vocal in supporting the change.

NEW BUSINESS:

Regarding the funds received from the rental of the Hall and Pavilion, the Commissioners must vote on spending this money and the results of the vote must appear in the minutes of the respective meeting. Comm. Van Hoesen suggested that a wall mounted "Mail-Box" be mounted within the Commissioners Room in order to preserve the privacy of material that is necessarily circulated between and among the Board of Commissioners and the administrative staff.

Comm. Van Hoesen and Administrator MacMillan will prepare a plan for the next regular meeting.

GOOD AND WELFARE:

The Commissioners discussed Oliviero Palleschi's application of for membership. Comm. Zido made a motion to accept the application and Comm. Van Hoesen seconded the motion which passed 5/0. The Commissioners also discussed Mark DeLorenzo's application for reinstatement into the Department. Comm. Morrette made a motion to reject this application. Comm. Van Hoesen seconded the motion. A roll call vote followed: Comm. Morrette – yes, Comm. Zido – yes, Comm. Wood – yes, Comm. Van Hoesen – yes, Comm. Mahley – yes. The application for rejected by a vote of 5/0. Comm. Zido made a motion to approve a request from Chief France to apply a decal of the American Flag on the back window of the C-169. Comm. Morrette seconded the motion and the Commissioners voted 5/0 to approve the motion. Chief France gave his monthly report as follows: Regarding the annual Memorial Day parade, SSFD will be placed in the first division this year and henceforth the fire departments will be rotated from division to division. Three SSFD firefighters are interested in and qualified for the "Train the Trainer" for the Personal Rescue Rope Program. Further information regarding this program will be forthcoming when the information is available from the state. The in-house annual physical examinations given by EllisWorks for members of the Department are complete. Those members who did not complete the exam must schedule their appointment with EllisWorks with in 30 days. Chief France has tried unsuccessfully to contact FF Gauthier regarding his return from active armed forces duty to the Department. FF Gauthier has been notified that he has ninety (90) days to submit his separation papers; otherwise he will be dropped from our roster. This weekend C-165 will be on display at the Rotterdam Mall as part of the County Command demonstration. Our Fire Police will be on hand. The Town Chiefs' Association has received only one letter in support of the Central Dispatch and that letter was from SSFD. The Chief indicated that one problem that persists is that of having proper turn-out gear available. He plans to include the request as an item in his annual budget. He feels that purchasing in bulk would be cost effective. He said, however, that emergency situations will probably still occur. Lockers have been removed to make room for a bunk room. FF. Jill Relyea has completed the Scene Support program.

Regarding the District elections that will take place in December, Comm. Van Hoesen noted that SCCC has a program to train tellers to be familiar with the new system that will be used in the County elections beginning this fall. He will get more information on this program. Administrator MacMillan stated that former FF Sue Burns has claimed that all of her disability bills have not been paid and has requested the Board to follow-up. All bills are sent to Rotterdam Town Hall because the Group Insurance is carried through the Town. Administrator MacMillan is trying to determine the proper line of communication for Workmen's' Compensation claims. Comm. Morrette made a motion to accept this report and Comm. Wood seconded the motion. The Commissioners voted to accept this motion with a vote of 5/0.

SERVICE AWARDS:
No report this month.

Chairman Mahley adjourned the meeting at 9:24 p.m.

Respectfully submitted,

Terry R. Hickey, Secretary