

Gordon Mahley, Jr. Chairman  
Louis R. Morrette - James A. Wood  
William Van Hoesen - James L. Zido  
William MacMillan – District Administrator  
Terry R. Hickey - Secretary  
Gerard F. Parisi – Treasurer

Monthly Meeting Held November 03, 2010

PRESENT: Comm. Mahley, Comm. Morrette, Comm. Van Hoesen,  
Comm. Wood, Comm. Zido

STAFF PRESENT: District Administrator William MacMillan, Assistant  
Treasurer Jeff Donofrio, Secretary Terry Hickey, Chief  
Michael France

Chairman Mahley called the meeting to order at 7:00 p.m.

Chairman Mahley acknowledged the guests attending this meeting:  
Mr. Jay Lewandowski, Loss Prevention Specialist, *New York State  
Municipal Workers' Compensation Alliance*  
Mr. Michael Karl, Executive Vice President, *First Niagara Risk  
Management, Inc.*

Mr. Lewandowski discussed the Firefighters safety program that is offered by the *New York State Municipal Workers' Compensation Alliance* and how it would benefit members of the South Schenectady Fire Department. Mr. Karl concurred. Meetings with the department personnel will be scheduled in the near future to discuss and implement appropriate changes.

MINUTES:

Comm. Van Hoesen made a motion to accept the minutes of the October 03, 2010 meeting and Comm. Wood seconded it. The motion passed 5/0.

MOTION TO PAY THE BILLS:

A motion to pay the bills listed on the abstract dated November 03, 2010, was made by Comm. Morrette and seconded by Comm. Van Hoesen. Motion carried 5/0. The abstract lists 37 items, with a total dollar amount of \$23,149.69.

#### TRANSFER TO GENERAL FUND:

Motion to transfer \$23,149.69 from Savings to General Fund checking account to pay bills was made by Comm. Wood and seconded by Comm. Morrette. Motion carried 5/0.

#### EQUIPMENT:

The Commissioners reviewed the equipment purchase requests submitted by Chief France as follows:

Three (3) Motorola Pagers Min 5. Motion to purchase by Comm. Wood with second by Comm. Morrette. Vote was 5/0 in favor. One (1) Charging Unit TK 390. Motion to purchase by Comm. Zido with second by Comm. Van Hoesen. Vote was 5/0 in favor. Blue Lenses four (4) for 161, 164, 165, 163. Motion to purchase by Comm. Zido with second by Comm. Van Hoesen. Vote was 5/0 in favor. Three (3) sets of uniform pants and shirts for FF1 personnel. Comm. Zido made a motion to approve this purchase and Comm. Van Hoesen seconded the motion. Chairman Mahley requested a roll call vote which resulted in the following – Comm. Morrette – yes, Comm. Zido – yes, Comm. Wood – yes, Comm. Van Hoesen – yes, Comm. Mahley – yes. The motion passed 5/0 in favor. Four (4) Uniform badges. Motion to purchase by Comm. Wood with second by Comm. Morrette. Vote was 5/0 in favor. Name Plate for FF Mancini Turnout Coat. Motion to purchase by Comm. Morrette with second by Comm. Wood. Vote was 5/0 in favor.

#### TRUCK REPORT:

Comm. Wood reported that Chief France submitted the following truck report:

- |         |   |
|---------|---|
| C-160   | Problems: Body damage from accident.<br>Repairs: Check Valve cleaned and checked by KME.<br>Mileage reported as 4,779.  |
| ETA 161 | Problems: Pump gauges low on fluid, switch for mini bars not working (checked by Lt. Duff-works). Warranty items - contacted KME to look at gauges. Set replaced by KME.<br>Repairs: No repairs reported.<br>Mileage reported as 1,556. |
| U-162   | Problems: Needs body work. Quotes submitted to Comm. Wood, Chair of Truck Committee.<br>Repairs: No repairs reported.<br>Mileage reported as 10,662.  |
| T-163   | Problems: No problems reported.<br>Repairs: American Test Center issues have been addressed by KME.<br>Mileage reported as 6,907.   |
| E-164   | Problems: No problems reported.<br>Repairs: No repairs reported.<br>Mileage reported as 33,925.   |

- U-165        No problems reported.  
Repairs: No repairs reported.  
Mileage reported as 7,119.
- C-167        Problems: Throttle body is acting up.  
Repairs: No repairs reported  
Mileage reported as 55,206.
- C-168        Repairs: Vehicle serviced 11/12/10  
Problems: No problems reported.  
Mileage reported as 32,587.
- C-169        Repairs: Vehicle serviced 11/01/10  
Problems: No problems reported.  
Mileage reported 9,191.

Buffalo:        The Commissioners tabled any action at his time.  
Comm. Van Hoesen will draft an update of the NFPA Standard 1901 (2003 version) which focuses on equipment; particularly incidents that need to be addressed.

#### BUILDINGS AND GROUNDS:

Comm. Morrette reported that the siren is operating properly. Comm. Morrette noted that FF Ron Weiss and FF Steve Duff completed the electrical work thus saving the department approximately \$2,000.00. The Commissioners decided to delay a request to for the use of the Schalmont garage to house the Buffalo until a decision is made as to the disposition of the truck. A tarp has been purchased to cover the new barbeque pit. FF Weiss will attach the cover for protection during the winter season. Any construction within the garage should wait until the disposition of the Buffalo is finalized.

#### HUMAN RESOURCES:

Comm. Van Hoesen reported the application from Mr. Torelli has been withdrawn because of an issue with his driver's license. It was noted the three probationary FF's are progressing within the program.

#### LEASE LINES:

No report this month.

#### INSURANCE:

As per the information presented to the Commissioners pertaining to risk management, Chief France will schedule meetings to present the information to the SSFD Firefighters. Implementation will be an ongoing process.

#### SERVICE AWARDS:

Chairman Mahley presented a letter of commendation to Administrator MacMillan and Secretary Hickey for the effort put forth in preparing the legal case in the Darrell v. District Six law suit.

#### SECRETARY'S REPORT:

No report this month.

#### TREASURER'S REPORT:

Assistant Treasurer Donofrio presented the final budget for the Year 2011 to the Board. Comm. Wood made a motion to accept this budget and Comm. Zido seconded the motion which passed with a vote of 5/0. The Secretary will hand deliver the document to the Rotterdam Town Clerk and the Rotterdam Comptroller's Office on Thursday, November 04, 2010. The Commissioners scheduled the 2010 Close-Out meeting for December 29<sup>th</sup> beginning at 7:00 p.m.

#### OLD BUSINESS:

Comm. Van Hoesen reported that Mr. David Duprey will prepare a proposal to evaluate the computer system currently in use in the District facility. The Commissioners will consider the report and any options presented. Comm. Van Hoesen reported that he attended the Workshop held at the West Sand Lake station. The Workshop dealt with Law and Legislative Bidding Process Do's and Don'ts, Interoperability, Rope Rescue Training Responsibilities, Firefighters Escape Systems and Residential Sprinkler Systems. He stated that a Train the Trainer class has been offered, and that three (3) SSFD FF's complete the Train the Trainer Program. An eight (8) hour class will consist of Knots, Training, In-House set-up. He suggested that SSFD reach-out to other departments regarding mutual aid and that SSFD work toward department training. Comm. Van Hoesen noted that Rotterdam District Six and Schonowe were the only Rotterdam districts represented at the workshop. It should be noted that elections will be for two-year terms by Board of Fire Commissioners By-Laws change in March 2010. Discussion regarding the qualifications for the positions of Chief and Assistant Chiefs' noted that the information has been posted and completion of a three (3) hour course or the equivalent is required for those positions. The courses are available on-line, at Schenectady Community College and also in-house.

#### NEW BUSINESS:

Comm. Morrette reported that the upcoming Commissioners election will require use the Schenectady County (new) voting equipment including the presence of technician to oversee the voting process. A charge of fifty (\$50.00) dollars per hours is levied by the County Board of elections to have a technician on the premises during the prescribed voting hours. Comm. Wood made a motion to confirm that the voting hours will begin at 5:00 p.m. and end at 9:00 p.m. on December 14, 2010. Comm. Morrette seconded the motion. The Commissioners voted in favor 5/0. The secretary will contact the Board of Elections to secure the District Six voter registration books and the voting equipment (including the assigned technician). The Secretary will also arrange for posting the election information in the required locations. The tellers for the election are as follows: Jill Relyea, Linda Dennett, Tony Troiano and Fred Hickey. The Commissioners reviewed the fuel usage report for the District Six Command Vehicles for the second and third quarters of the current year. It was noted that the Rotterdam town residents will have the opportunity to vote on the

referendum regarding ambulance service to the town on December 14<sup>th</sup>. The Commissioners reviewed the fuel usage report for the District Six Command Vehicles for the second and third quarters of the current year. It was noted that the residents of the Town of Rotterdam will have the opportunity to vote on December 14<sup>th</sup> on a referendum regarding ambulance service within the Town of Rotterdam.

**GOOD AND WELFARE:**

Chief France reported that the radio system is up and running and he requested the Board to go into Executive Session which began at 8:55 p.m. and ended at 9:08 p.m. The Chief continued his report stating that the live fire training is done for the year, that the Town Association will elect officers at the next meeting. He asked the Board for permission to take T-161, T-169, and T-165 to participate in a function at Fort Hunter on November 14<sup>th</sup>. Comm. Van Hoesen made a motion to approve and Comm. Zido seconded the motion which passed 5/0. Also noted was the New York State Fire District – Capital District election and preparing the agenda for next year will take place on November 13<sup>th</sup> at 9:00 a.m. at the Carmen Fire Station.

Chairman Mahley called the meeting into executive session as requested by Chief France at 8:55 p.m. At 9:08 p.m. the regular meeting resumed.

Comm. Van Hoesen made a motion to adjourn the meeting. Comm. Zido seconded the motion. The Commissioners agreed and Chairman Mahley adjourned the meeting at 9:17 p.m.

Respectfully submitted,  
Terry R. Hickey, Secretary