

William G. MacMillan-Chairman
Gordon H. Mahley, Jr. Louis R. Morrette
James Wood James L. Zido
Terry R. Hickey - Secretary
Gerard F. Parisi - Treasurer

Monthly Meeting Held January 02, 2008

Meeting called to order by Chairman Wm. G. MacMillan at 7:10 p.m.

PRESENT: Comm. MacMillan, Comm. Mahley, Comm. Morrette, Comm. Wood,
Comm. Zido

Comm. MacMillan reminded those present that the protocol for action within the department is as follows: 2nd Chief to the 1st Chief to the Chief. Only the Chief can bring matters to the Board unless an emergency situation exists. Requests for material acquisitions are to be presented to the Board at the regular meeting (first Wednesday of each month). Since Jill Relyea, Rental Coordinator has the responsibility for renting the hall and keeping accurate records thereof, she is authorized to use the laptop computer. Cleanliness of our facility will be maintained. Officers are responsible for their work groups. There is to be no behind-the-back talk after leaving the Commissioners Room.

MINUTES: Motion to accept minutes as presented from the December 05 and the December 20, 2007 meetings made by Comm. Mahley and seconded by Comm. Morrette. Motion carried 5/0.

MOTION TO PAY THE BILLS:

A motion to pay the bills was made by Comm. Mahley and seconded by Comm. Wood. Motion carried 5/0.

TRANSFER TO GENERAL FUND:

Motion to transfer \$xxx from Savings to General Fund checking account to pay bills made by Comm. Mahley and seconded by Comm. Zido. Motion carried 5/0.

EQUIPMENT:

Chief DeLorenzo submitted a request for equipment and materials as listed below:

Ext. Hand Mic	\$ xx
9 volt Batteries for Scott Air Pack Pass devices	xx
Window rain gutters for C 167 / C 168	xx
3-Drawer Mobile Pedestal File	xx

Motion to purchase this material excluding first item pending investigation to locate prior use unit, and stipulating that the cost of the pedestal file must not exceed the listed price, made by Comm. Mahley and seconded by Comm. Zido. Motion carried 5/0

TRUCK REPORTS:

Truck report was given by Comm. Zido

- R-160 The electric horn does not work
Air hose that goes to truck, outer sheathing is broken at the coupling and is somewhat bubbling to the hose.
- T-161 Officer window does not go down. Part is on order from Pierce, but waiting for factory to send. Per KME, temporarily fixed window.
Jump seat portable radio charger does not work.
- U-162 No problems reported.
- T-163 Out of service for body work as of December 10th; should return to service by December 23rd.
- ETA-164 Problem occurred last week where Jake brake was not activating. Per KME found a loose wire at the switch. It is repaired. At this time, found no other problems with Jake Brake. Officer seat window handle is broken. Part is on order.
- U-165 No problems reported.
- Car 167 Ball joints need to be replaced. Front-end is out of alignment. Front tires are worn down on the inside due to alignment being off.
- Car 168 Paint on roof is peeling off. Per Ford is a warranty repair and will only paint when lights are removed. LaRosa's stated to remove and re-install lights and antenna will be \$320.00. At request, Warranty expires May 01, 2008. Car will be taken off road and sent out for work with approval of Board.
- Car 169 No problems reported.

The 1996 Chevrolet Suburban has been sold to Mr. Brian Kent. The selling price was \$xxx.00.

BUILDINGS AND GROUNDS:

Comm. Morrette reported that several bids with accompanying specifications have been received regarding the purchase of a floor cleaning machine. The Commissioners discussed the benefits of each and a motion was made by Comm. Morrette to purchase the Tenant brand machine from Hill and Markes at a cost of \$XXX.00. The motion was seconded by Comm. Wood. Motion passed 5/0.

An updated security system will be installed in the facility during the next few weeks. This new system will require issuance of a "key fob" to gain entrance to the building and areas therein. Motion made by Comm. Morrette and seconded by Comm. Mahley to permit this facility improvement. Motion passed 5/0. Chief DeLorenzo noted that the bottom of the back door near the Recreation Room needs attention as it has started to show rust. He also noted that the air compressor in the tool room needs maintenance as does the air dryer.

LEASE LINES:

Comm. Wood will be responsible for this committee. There was no report at this meeting.

INSURANCE:

Comm. Mahley read a letter prepared by Mr. Karl, our risk management manager, outlining the specifications of our responsibilities for portable equipment and reviewing the damaged turn out gear. The letter was mailed to the Lion Insurance Company on January 03, 2008.

SERVICE AWARDS:

Comm. MacMillan stated that the points are posted and must be submitted. He will send everything to the company.

SECRETARY'S REPORT:

No report

TREASURER'S REPORT:

Motion to accept Treasurer's Report as presented made by Comm. Mahley and seconded by Comm. Wood. Motion carried 5/0.

GOOD AND WELFARE:

Comm. Wood suggests that copies a list of committee reports and copies of the previous meetings' minutes be made available for persons attending Board of Commissioners meetings who wish to address the Board from the floor.

OLD BUSINESS:

No report

NEW BUSINESS:

Comm. Zido requested permission to purchase the scanner previously installed in the 1996 suburban that has been sold. (See truck report.) The selling price is \$XX.00. A motion to accept this offer was made by Comm. Morrette and seconded by Comm. Wood. Motion passed 4/0.

The annual Sexual Harassment classes should be scheduled. Comm. Morrette will arrange for same.

Chief DeLorenzo indicated that he is planning to re-align the Firematic officers and that it is to be considered as a work in progress as it may include changes in the Firematic By-Laws.

During an open forum held at the end of the regular meeting, discussion brought up from the floor indicated concerns regarding use of the kitchen by members. Agreement included allowing plastic utensils and paper plates as well as cooking utensils be made availability of members and specifying that persons using these must be aware of the responsibility to clean up after themselves. Also requested was that a soap dispenser and paper towel dispenser be placed in the recreation room. Comm. Morrette will attend to this matter.

Meeting called to a close at 9:16 p.m. by Chairman MacMillan.

Respectfully submitted,

Terry R. Hickey, Secretary