

William G. MacMillan-Chairman
Gordon H. Mahley, Jr. Louis R. Morrette
James A. Wood James L. Zido
Terry R. Hickey - Secretary
Gerard F. Parisi - Treasurer

Monthly Meeting Held July 02, 2008

Meeting called to order by Chairman Wm. G. MacMillan at 7:00 p.m.

PRESENT: Comm. MacMillan, Comm. Mahley, Comm. Morrette,
Comm. Wood, Comm. Zido

MINUTES: Motion to accept minutes as presented from the June 04, 2008, meeting was made by Comm. Wood and seconded by Comm. Zido. Motion carried 5/0.

MOTION TO PAY THE BILLS:

A motion to pay the bills listed on the abstract dated July 02, 2008, was made by Comm. Wood and seconded by Comm. Morrette. Motion carried 5/0.

TRANSFER TO GENERAL FUND:

Motion to transfer funds from Savings to General Fund checking account to pay bills made by Comm. Morrette and seconded by Comm. Zido. Motion carried 5/0.

EQUIPMENT:

Comm. Mahley presented the equipment requests submitted by Chief DeLorenzo as follows:

- (5) Pair Pro Warrington Leather Boots
- (4) Mylor Accountability Tags
- (15) PBI Hoods
- (6) LED Traffic Batons

A motion to approve these purchases was made by Comm. Mahley and seconded by Comm. Zido. The motion carried 5/0.

TRUCK REPORT:

Comm. Zido reported the following:

- R-160 Light tower door will not open. KME notified to come and look at.
- ETA-161 No problems to report.

- U-162 Pump to tank recirculation line leaking water at a fitting near the tank. KME, will have a mechanic come to firehouse to check to see if the fitting is rusted or if it needs to be tightened.
- T-163 No problems reported.
- ETA-164 No problems reported.
- U-165 Had a flat tire repaired by Jimmy Greenes. During repair it was recommended that all valve stems be replaced with metal valve stems due to the weight of the truck as well as the dry rotting of the rubber valve stems. No problems reported.
- Car-167 No problems reported.
- Car-168 Per Truck Chairman tires were replaced due to wear and brakes were done.
- Car-169 No problems reported.

A motion to accept the truck report was made by Comm. Zido and seconded by Comm. Mahley. The vote was in favor 5/0. Note that Chiefs' vehicles will be inspected from time to time to ensure proper care as these vehicles are the property of the Fire District.

BUILDINGS AND GROUNDS:

The discussion regarding the resurfacing of the paved area of the property resulted in a resolution as follows:

Resolution: Bids will be requested for resurfacing all paved grounds on Fire House property.

The Bid Announcement will be published in The Daily Gazette on July 9th.

The Bids will be opened at 7:00 p.m. at the regular Board meeting on July 16, 2008. A Permissive Referendum will be published requesting transfer of the contract amount from General Finds to pay for the paving work.

Motion to accept this resolution was made by Comm. Morrette and seconded by Comm. Wood. A roll call vote produced the following: Comm. Morrette – yes, Comm. Mahley – yes, Comm. Zido – yes, Comm. Wood – yes, Comm. MacMillan – yes. Motion passed 5/0.

Comm. Morrette reported that the screens in the drain holes in the floor of the truck bay were sealed when the floor coating was applied. Comm. Morrette will inquire regarding the Criterion Company liability for repair.

The Board discussed the application of landscaping mulch on Fire House property. Comm. Zido made a motion to hire a landscaper to bring in the mulch and apply same to the grounds at cost not to exceed \$1500.00. Comm. Zido will make inquiries to locate an interested businessman. The motion was seconded by Comm. Mahley. A roll call vote resulted in the following: Comm. Morrette – yes, Comm. Mahley – yes, Comm. Zido – yes, Comm. Wood – yes, Comm. MacMillan – yes. The motion passed 5/0.

LEASE LINES:

Comm. Wood reported that the siren with the automatic timer will be ready in August. Comm. Wood requested that in the future the telephone bills be given to him for review prior to the Commissioners' meetings. The Secretary will comply with this request.

INSURANCE:

Comm. Wood reported that the *Emergency Services Insurance Program* (ESIP) has presented a bill for insurance coverage for the period July 05, 2008 thru July 05, 2009. The contract has been signed by Mr. Michael Karl. Also noted is that a claim has been filed to cover damage to the surveillance camera system from a lightning strike.

SERVICE AWARDS:

No report.

SECRETARY'S REPORT:

No report.

TREASURER'S REPORT:

Motion to accept Treasurer's Report made by Comm. Mahley and seconded by Comm. Zido. Motion carried 5/0. The treasurer noted that it will be necessary to place an order for blank checks.

OLD BUSINESS:

Chief DeLorenzo reported on the activities and success of the KME training class and who he expects will be assigned training positions after completion of the final testing process. The Chief reported that he has not received a response from Mr. Costello or from Mr. Corrado regarding the return of Fire Department property. Comm. Zido will look in the procedure for working with the Sheriff's Department in pursuing this matter. The Chief also reported that he is working to improve relationships with the other Rotterdam Fire Districts.

Firefighter Robert Mercoglan reported to the Commissioners that he now resides in Florida and no longer holds a New York State Driver's License – a requirement for active duty with Fire District #6. The Commissioners suggested that he continue his relationship with District #6 by moving to Social status. He agreed with the suggestion.

NEW BUSINESS:

The Auditor will be here for the July 16th meeting to discuss the results of his Audit of the District Six financial records and business practices. He has indicated that he is pleased with the "hands on" organization within the District Offices. At his suggestion three new policies have been prepared and presented to the Board: Check Reconciliation Policy, Credit Card Usage Policy. A motion to accept the Check Reconciliation was made by Comm. Wood and seconded by Comm. Morrette. The motion passed 5/0. A motion to accept the Credit Card Usage Policy was made by Comm. Mahley and seconded by Comm. Wood. The motion passed 5/0. A motion to accept the Gasoline Credit Card Usage Policy was made by Comm. Wood and seconded by Comm. Morrette. The motion passed 5/0.

Application for membership was received from Matthew W. Zink. A motion to accept Mr. Zink as a new member was made by Comm. Wood and seconded by Comm. Zido. The vote to accept was 5/0.

The Board discussed a letter received from Bruce Iovinelli, Chairman of the Rotterdam Fire Chiefs Association, regarding the *Live Fire Training Report*. The discussion centered on the proposed costs involved and the proposed assessment of the District. A motion was made by Comm. Mahley and seconded by Comm. Morrette to meet to discuss the Burn Room and relative finances. The motion passed 5/0.

GOOD AND WELFARE:

Chief DeLorenzo stated that 23 members will receive letters regarding their participation in Firematic duties.

The Board went into executive session at 9:06 p.m. and resumed regular meeting at 9:35 p.m.

Comm. MacMillan adjourned the meeting at 9:36 p.m.

Respectfully submitted,

Terry R. Hickey, Secretary